

Approved For Release 2001/04/10 : CIA-RDP89-01076R000100040015-9

FINAL CLEARANCE  
OF EMPLOYEE  
FROM  
FIELD TRAINING STAFF

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INSTRUCTIONS:

Clearing employee must submit 1 copy of completed form to office of AF/OS on date of employee's Final Clearance from Field Training Staff.

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SECTION I

EMPLOYEE'S NAME: \_\_\_\_\_

DATE OF CLEARANCE FROM FTS: \_\_\_\_\_  
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SECTION II (THIS SECTION TO BE EXECUTED BY APPROPRIATE OFFICIALS)

1. Above-named employee has been cleared of all Top Secret Material. (Only one signature necessary.)

Signed: \_\_\_\_\_

OR

Top Secret Control Officer

Signed: \_\_\_\_\_

Assistant Top Secret Control Officer

2. Above-named employee has been cleared of all classified materials. (Both signatures necessary.)

Signed: \_\_\_\_\_

Supervisor

Signed: \_\_\_\_\_

Librarian

3. Above-named employee has turned over all training materials to supervisor or person delegated by supervisor.

Signed: \_\_\_\_\_

Supervisor OR Delegatee

4. Above-named employee has seen Fitness Report written within appropriate length of time before his departure.

Signed: \_\_\_\_\_

Supervisor

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SECTION III (THIS SECTION TO BE EXECUTED BY EMPLOYEE)

1. I have determined my next Cover Story and passed it along to AF/OS prior to my departure.

Yes  
No

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(If No, give reason)

2. I have left my forwarding address with A/AF/OS.

Yes  
No

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(If No, give reason)

3. I have cleared with the Office of Training Coordinator.

Yes  
No

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Signed: \_\_\_\_\_

Employee

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S E C R E T